CITY OF NEWTON PURCHASING DEPARTMENT

CONTRACT FOR NEWTON PUBLIC SCHOOLS

PROJECT MANUAL:

Supply and Delivery of Art Supplies to Newton Public Schools

INVITATION FOR BID #11-93

Bid Opening Date: June 17, 2011 at 9:30 a.m.

JUNE 2011 Setti D. Warren, Mayor

CITY OF NEWTON, MASSACHUSETTS

PURCHASING DEPARTMENT

purchasing@newtonma.gov Fax (617) 796-1227

June 13, 2011

ADDENDUM #1

INVITATION FOR BID #11-93

ANNUAL - NPS - S&D ARTS SUPPLIES

THIS ADDENDUM IS TO: Answer the following Question:

- Q1. Stated in "General Terms and Conditions"
- #3 No charges will be

Does this mean "stated" on your Bid request, your bid has no allowance for freight, or "Stated" by me the vendor. This is often misconstrued, I always include the freight (no separate line item for the cost of freight). Only to find out competitors are adding freight after the fact (bid price is not included in product, but added as line item on bill). This make my prices seem higher. I believe your bid makes this clear but have found some school system historical paying the freight as line item after bid has been rewarded.

A1. The bid prices MUST include inside delivery. Newton Public Schools will not pay any additional freight charges.

All other terms and conditions of this bid remain unchanged.

PLEASE ENSURE THAT YOU ACKNOWLEDGE THIS ADDENDUM ON YOUR BID FORM.

Thank you.

Rositha Durham
Chief Procurement Officer

PURCHASING DEPARTMENT

INVITATION FOR BID #11-93

The City of Newton invites sealed bids from Contractors for

SUPPLY AND DELIVERY OF ART SUPPLIES TO NEWTON PUBLIC SCHOOLS

Bids will be received until: 9:30 a.m., June 17, 2011

at the Purchasing Department, Room 204, Newton City Hall, 1000 Commonwealth Ave., Newton, MA 02459. Immediately following the deadline for bids, all bids received within the time specified will be publicly opened and read aloud.

Contract Documents will be available on line at www.ci.newton.ma.us/bids or pick up at the Purchasing Department after 10:00 a.m, on June 2, 2011. There will be no charge for contract documents.

Bid Surety is **not** required with this bid.

Award will be made to the lowest, responsive and responsible bidder based on category totals (A, B, C, D, E, F, G, H, I, J, K, L, M, N, O) with the exception of category Z which will be awarded by line item. If bidding on a particular category (A – O) any bidder not providing prices for all line items may be deemed unresponsive and therefore rejected. Multiple awards may occur under this contract. This will be a one-time purchase. Contractors will receive a Purchase Order for the items that are awarded to them.

Deliveries are to be completed by Friday, August 26, 2011, unless otherwise indicated or notified by the Contractor and approved in writing by the Purchasing Manager, Newton Public Schools.

All bids must be submitted in the manner and form prescribed by the Invitation for Bid which controls award of the contract. The continuation of this contract shall be subject to the vendor meeting the minimum requirements of the scope of service with no change in the contract price, terms and conditions and to the appropriation and /or continuation of funding.

All prices shall be FOB inside delivery, satisfactory installation, clean-up and removal of all debris.

All bids are subject to the provisions of M.G.L. Chapter 30B.

All bids shall be submitted as one (1) ORIGINAL and two (2) COPIES.

All City of Newton bids are available on the City's web site, www.ci.newton.ma.us/bids. It is the sole responsibility of the contractor downloading these bids to ensure they have received any and all addenda prior to the bid opening. Addenda's will be available online within the original bid document as well as a separate file. If you download bids from the internet site and would like to make it known that your company has done so, you may fax the Purchasing Dept. (617) 796-1220 or e-mail purchasing@newtonma.gov with your NAME, ADDRESS, PHONE, FAX AND INVITATION FOR BID NUMBER.

The City of Newton will reject any and all bids when required to do so by the above referenced General Laws. In addition, the City of Newton reserves the right to waive any informalities in any or all bids, or to reject any or all bids (in whole or in part) if it be in the public interest to do so.

CITY OF NEWTON

Rositha Durham
Chief Procurement Officer

June 3, 2011

DEPARTMENT OF PURCHASING

INSTRUCTIONS TO BIDDERS

ARTICLE 1 - BIDDER'S REPRESENTATION

- 1.1 Each General Bidder (hereinafter called the "Bidder") by making a bid (hereinafter called "bid") represents that:
- 1.2 The Bidder has read and understands the Contract Documents and the bid is made in accordance therewith.
- 1.3 The Bidder has visited the site and is familiar with the local conditions under which the Work has to be performed.
- 1.4 Failure to so examine the Contract Documents and site will not relieve any Bidder from any obligation under the bid as submitted.

ARTICLE 2 - REQUEST FOR INTERPRETATION

- 2.1 Bidders shall promptly notify the City of any ambiguity, inconsistency, or error which they may discover upon examination of the Contract Documents, the site, and local conditions.
- 2.2 Bidders requiring clarification or interpretation of the Contract Documents shall make a written request to the *Chief Procurement Officer*, at purchasing@newtonma.gov or via facsimile (617) 796-1227. The City will answer such requests if received Friday, June 10, 2011 at 12:00 noon.
- 2.3 Interpretation, correction, or change in the Contract Documents will be made by Addendum which will become part of the Contract Documents. The City will not be held accountable for any oral instruction.
- 2.4 Addenda will be emailed to every individual or firm on record as having taken a set of Contract Documents.
- 2.5 Copies of addenda will be made available for inspection at the location listed in the Invitation for Bids where Contract Documents are on file, in addition to being available online at www.ci.newton.ma.us/bids.
- 2.6 Bidders or proposers contacting ANY CITY EMPLOYEE regarding an Invitation for Bid (IFB) or a Request for Proposal (RFP), outside of the Purchasing Department, once an IFB or RFP has been released, may be disqualified from the bidding process.
- Bidders downloading information off the internet web site are soley responsible for obtaining any addenda prior to the bid opening. If the bidder makes themselves known to the Purchasing Dept., at purchasing@newtonma.gov or via facsimile (617) 796-1227, they shall be placed on the bidder's list. Bidders must provide the Purchasing Dept. with their company's name, street address, city, state, zip, phone, fax, email address and INVITATION FOR BID #11-93.

ARTICLE 3 - MBE PARTICIPATION

- 3.1 Notice is hereby given that the Mayor's Affirmative Action Plan for the City of Newton, dated December 1999 is applicable to all construction contracts in excess of \$10,000.00. A copy of this plan is on file at City of Newton Purchasing Department.
- 3.2 Notice is hereby given that the City of Newton Minority/Women Business Enterprise Plan dated December 1999 and the Supplemental Equal Employment Opportunity Anti-Discrimination and Affirmative Action Program is applicable to all City contracts for goods and services in excess of \$50,000.00. Copies of these plans are incorporated in the bidding documents.

ARTICLE 4 - PREPARATION AND SUBMISSION OF BIDS

- 4.1 Bids shall be submitted on the "Bid Form" as appropriate, furnished by the City.
- 4.2 All entries on the Bid Form shall be made by typewriter or in ink.
- 4.3 Any quantities indicated on the Bid Form or elsewhere in the Project Manual or Drawings are estimates only and are given solely as a basis for the comparison of bids. The City does not by implication or otherwise guarantee them to be even approximately correct. The Contractor shall have no claim for additional compensation, or refuse to do the work called for, by reason of the actual quantities involved being greater or lesser by any amount than those called for in the proposal.
- 4.4 Where so indicated on the Bid Form, sums shall be expressed in both words and figures. Where there is a discrepancy between the bid sum expressed in words and the bid sum expressed in figures, the words shall control.
- 4.5 All proposals which contain abnormally high prices, or abnormally low prices, for any class of work, or those which contain unbalanced bidding in any form or manner may be rejected as informal.
- 4.6 Bid Deposits shall be submitted in the amount specified in the Invitation for Bids. They shall be made payable to the City of Newton and shall be either in the form of cash, certified check, treasurer's or cashier's check issued by a responsible bank or trust company, or a bid bond issued by a surety licensed to do business in the Commonwealth of Massachusetts; and shall be conditioned upon the faithful performance by the principal of the agreements contained in the bid.
- 4.7 Bid deposits of the three (3) lowest responsible and eligible Bidders shall be retained until the execution and delivery of the Owner/Contractor agreement.
- 4.8 The Bid, including the bid deposit shall be enclosed in a sealed envelope with the following plainly marked on the outside:
 - GENERAL BID FOR:
 - NAME OF PROJECT AND INVITATION NUMBER
 - BIDDER'S NAME, BUSINESS ADDRESS, AND PHONE NUMBER
- 4.9 Date and time for receipt of bids is set forth in the Invitation for Bids.
- 4.10 Timely delivery of a bid at the location designated shall be the full responsibility of the Bidder.

ARTICLE 5 – ALTERNATES

- 5.1 Each Bidder shall acknowledge Alternates (if any) in Section C on the Bid Form.
- In the event an Alternate does not involve a change in the amount of the base bid, the Bidder shall so indicated by writing "No Change", or "N/C" or "0" in the space provided for that Alternate.
- 5.3 Bidders shall enter on the Bid Form a single amount for each Alternate which shall consist of the amount for work performed by the Contractor.
- 5.4 The low Bidder will be determined on the basis of the sum of the base bid and the accepted alternates.

ARTICLE 6 - WITHDRAWAL OF BIDS

- Any bid may be withdrawn prior to the time designated for receipt of bids on written or telegraphic request.

 Telegraphic withdrawal of bids must be confirmed over the Bidder's signature by written notice postmarked on or before the date and time set for receipt of bids.
- 6.2 Withdrawn bids may be resubmitted up to the time designated for the receipt of bids.
- 6.3 No bids shall be withdrawn for sixty days, Saturdays, Sundays and legal holidays excluded, after the opening of the bids.

ARTICLE 7 - CONTRACT AWARD

- 7.1 The City of Newton will award the contract to the lowest responsive and responsible Bidder within sixty days, Saturdays, Sundays, and legal holidays excluded after the opening of bids.
- 7.2 The City of Newton reserves the right to waive any informalities in or to reject any or all Bids if it be in the public interest to do so.
- As used herein, the term "lowest responsive and responsible Bidder" shall mean the Bidder (1) whose bid is the lowest of those bidders whose bid conforms in all respects to the Invitation for Bids and who has the capability to perform fully the contract requirements, and the integrity and reliability which assures good faith performance; (2) who shall certify that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed in the work; (3) who, where the provisions of section eight B of chapter twenty-nine apply, shall have been determined to be qualified thereunder.
- 7.4 It is the purpose of the City not to award this contract to any bidder who does not furnish evidence satisfactory to the Chief Procurement Officer that he has the ability and experience in this class of work and that he has sufficient capital and plant to enable him to prosecute the same successfully and to complete it within the specified time and that he will complete it in accordance with the terms thereof.
- 7.5 Subsequent to the award and within five (5) days, Saturday, Sundays and legal holidays excluded, after the prescribed forms are presented for signature, the successful Bidder shall execute and deliver to the City a Contract in the form included in the Contract Documents in such number of counterparts as the City may require.
- 7.6 In the event that the City receives low bids in identical amounts from two or more responsive and responsible Bidders, the City shall select the successful Bidder by a blind selection process such as flipping a coin or drawing names from a hat. The low Bidders who are under consideration will be invited to attend and observe the selection process.

ARTICLE 8 – TAXES

- 8.1 The Bidder shall not include in this bid any tax imposed upon the sale or rental of tangible personal property in this Commonwealth, such as any and all building materials, supplies, services and equipment required to complete the work.
- 8.2 The City is exempt from payment of the Massachusetts Sales Tax, and the Bidder shall not include any sales tax on its bid. The City's exemption Number is E-046-001-404.
- 8.3 In the event that the City receives low bids in identical amount from two or more responsive and responsible Bidders, the City shall select the successful Bidder by a blind selection process such as flipping a coin or drawing names from a hat. The low Bidders who are under consideration will be invited to attend and observe the selection process.

DEPARTMENT OF PURCHASING

BID FORM #11-93

A. The undersigned proposes to furnish all labor, materials, tools, equipment, transportation and supervision required to perform all work in accordance with the Project Manual prepared by the City of Newton entitled:

	SUPPLY AND DELIVERY OF ART SUPPLIES TO NEWTON PUBLIC SCHOOLS
В.	This bid includes addenda number(s),
C.	The total contract price is per attached ITEM SHEETS (17 pages).
	Supply and deliver Art Supplies
	COMPANY NAME
D.	The undersigned has completed and submits herewith the following documents:
	☐ Signed Bid Form, 2 pages
	☐ Bidder's Qualifications and References Form, 2 pages
	☐ Certificate of Non-Collusion, 1 page
	☐ Attestation, 1 page
	☐ Item Sheets, 17 pages
D.	The undersigned agrees that, if selected as general contractor, s/he will within five days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the City of Newton, execute a contract in accordance with the terms of this bid.
	The undersigned hereby certifies that it is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work and that they will comply fully with all laws and regulations applicable to awards made subject to M.G.L. Chapter 30B.

The undersigned further certifies under the penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this section the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity, or group of individuals. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from public contracting or subcontracting in the Commonwealth under the provisions of M.G.L. Chapter 29, Section 29F or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Oate	(Name of General Bio	lder)
	BY:	
	(Printed Name and Ti	tle of Signatory)
	(Business Address)	
	(City, State Zip)	
	(Telephone)	(FAX)
	(E-mail Address)	

NOTE: If the bidder is a corporation, indicate state of incorporation under signature, and affix corporate seal; if a partnership, give full names and residential addresses of all partners; if an individual, give residential address if different from business address; and, if operating as a d/b/a give full legal identity. Attach additional pages as necessary.

BIDDER'S QUALIFICATIONS AND REFERENCES FORM

All questions must be answered, and the data given must be clear and comprehensive. Please type or print legibly. If necessary, add additional sheet for starred items. This information will be utilized by the City of Newton for purposes of determining bidder responsiveness and responsibility with regard to the requirements and specifications of the Contract.

1	FIRM NAME:
V	WHEN ORGANIZED:
Ι	NCORPORATED? YES NO DATE AND STATE OF INCORPORATION:
I	S YOUR BUSINESS A MBE?YESNO WBE?YESNO or MWBE?YES _
	LIST ALL CONTRACTS CURRENTLY ON HAND, SHOWING CONTRACT AMOUNT AND ANTI DATE OFCOMPLETION:
_	
_	HAVE YOU EVER FAILED TO COMPLETE A CONTRACT AWARDED TO YOU? YES NO F YES, WHERE AND WHY?
	HAVE YOU EVER DEFAULTED ON A CONTRACT? YES NO F YES, PROVIDE DETAILS.
L	LIST YOUR VEHICLES/EQUIPMENT AVAILABLE FOR THIS CONTRACT:
_	
_	
_	
\ (N THE SPACES FOLLOWING, PROVIDE INFORMATION REGARDING CONTRACTS COMPLE YOUR FIRM SIMILAR IN NATURE TO THE PROJECT BEING BID. A MINIMUM OF FOUR (4) CONTRACTS SHALL BE LISTED. PUBLICLY BID CONTRACTS ARE PREFERRED, BUT NOT MANDATORY.
	PROJECT NAME:
(OWNER:CITY/STATE:

DOLLAR AMOUNT: \$	DATE COMPLETED:
PUBLICLY BID?YES	_ NO
TYPE OF WORK?:	
CONTACT PERSON:	TELEPHONE #:)
	?:
	(i.e., contract manager, purchasing agent, etc.)
PROJECT NAME:	
OWNER:	
CITY/STATE:	
DOLLAR AMOUNT: \$	DATE COMPLETED:
PUBLICLY BID?YES	_ NO
TYPE OF WORK?:	
CONTACT PERSON:	TELEPHONE #: ()
CONTACT PERSON'S RELATION TO PROJECT	?:
	(i.e., contract manager, purchasing agent, etc.)
DDOIECT NAME.	
OWNER:	
CITY/STATE:	DATE COMPLETED.
	DATE COMPLETED:
PUBLICLY BID?YES	
TYPE OF WORK?:	
	TELEPHONE #: ()
CONTACT PERSON'S RELATION TO PROJECT	
	(i.e., contract manager, purchasing agent, etc.)
PROJECT NAME:	·
OWNER:	
CITY/STATE:	
DOLLAR AMOUNT: \$	DATE COMPLETED:
PUBLICLY BID?YES	
TYPE OF WORK?:	
CONTACT PERSON:	TELEPHONE #:()
CONTACT PERSON'S RELATION TO PROJECT	
	(i.e., contract manager, purchasing agent, etc.)
authorizes and requests any person, firm, or corpor	
authorizes and requests any person, firm, or corpor in verification of the recitals comprising this stateme	ration to furnish any information requested by the City of N
authorizes and requests any person, firm, or corpor in verification of the recitals comprising this stateme	ration to furnish any information requested by the City of N ent of Bidder's qualifications and experience.

END OF SECTION

10.

CERTIFICATE OF NON-COLLUSION

submitted in good faith and without collusion or fraud with	his bid or proposal has been made and submitted in good faith and an any other person. As used in this certification, the word "person" oration, union, committee club, or other organization, entity, or group
	(Signature of individual)
	Name of Business

ATTESTATION

Pursuant to MG c. 62C, § 49A, the undersigned acting on behalf of the Contractor, certifies under the penalties of perjury that, to the best of the undersigns' knowledge and belief, the Contractor is in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.*

Signature of Individual or Corporate Contractor (Mandatory)	* Contractor's Social Security Number (Voluntary) or Federal Identification Number
By:	Date:
Corporate Officer (Mandatory, if applicable)	

^{*} The provision in the Attestation relating to child support applies only when the Contractor is an individual.

^{**} Approval of a contract or other agreement will not be granted unless the applicant signs this certification clause.

^{***} Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed, or extended. This request is made under the authority of GL c. 62C, § 49A.

CITY OF NEWTON, MASSACHUSETTS

PURCHASING DEPARTMENT

GENERAL TERMS AND CONDITIONS

- 1. The right is reserved to reject any and all bids, to waive informalities, and to make award as may be determined to be in the best interest of the City of Newton.
- 2. Prices quoted must include delivery to the City, as specified on the Purchase Order.
- 3. No charges will be allowed for packing, crating, freight, Express or cartage unless specifically stated and included in the
- 4. The award to the successful bidder may be canceled if successful bidder shall fail to prosecute the work with promptness and diligence.
- 5. Time in connection with discount offered will be computed from the date of delivery to the City, as specified on purchase order, or from date correct invoice is received by the City, if the latter date is later than the date of delivery.
- 6. The successful bidder shall replace, repair or make good, without cost to the City, any defects or faults arising within one (1) year after date of acceptance of articles furnished hereunder (acceptance not to be unreasonably delayed) resulting from imperfect or defective work done or materials furnished by the Seller.
- 7. The Seller shall indemnify and save harmless the City and all persons acting for on behalf of it from all suits and claims against them, or any of them, arising from or occasioned by the use of any material, equipment or apparatus, or any part thereof, which infringes or is alleged to infringe on any patent rights. In case such material, equipment or apparatus, or any part thereof, in any such suit is held to constitute infringement, the Seller, within a reasonable time, will at it's expense, and as the City may elect, replace such material, equipment or apparatus with non-infringing material, equipment or apparatus, or remove the material, equipment or apparatus, and refund the sums paid therefore.
- 8. The successful bidder shall comply with all applicable Federal State and Local laws and regulations.
- 9. Purchases made by the City are exempt from Federal excise taxes and bid prices must exclude any such taxes. Tax exemption certificates will be furnished upon request.
- 10. If so stated in the Invitation For Bid the successful bidder will be required to furnish a performance and/or a labor and material payment bond, in an amount, in a form and with a surety satisfactory to the City. The bidder shall be responsible for the cost of the bond(s).
- 11. If the Invitation for Bids requires bid surety, this surety shall be in the form of a cash, bid bond, cashier's check, treasurer's check, or certified check on a responsible bank, payable to the City of Newton, and must be filed with the original bid in the Office of the Purchasing Agent. Failure to do so will lead to rejection of bid. The bid surety will be returned to the successful bidder within seven (7) days execution of awarded, and approval by the City of performance and/or payment bond(s). In case of default, the bid surety shall be forfeited to the City.
- 12. Verbal orders are not binding on the City and deliveries made or work done without formal Purchase Order or Contract are at the risk of the Seller or Contractor and may result in an unenforceable claim.
- 13. The Seller shall agree to indemnify, defend and hold the City harmless from any and all claims arising out of the performance of this contract.
- 14. "Equality An item equal to that named or described in the specifications of the contract may be furnished by the Vendor and the naming of any commercial name, trademark or other identification shall not be construed to exclude any item or manufacturer not mentioned by name or as limiting competition but shall establish a standard of equality only. An item shall be considered equal to the item so named or described if (1) it is at least equal in quality, durability, appearance, strength and design; (2) it will perform at least equally the function imposed by the general design for the work being

contracted for or the material being purchased; and (3) it conforms substantially, even with deviations, to the detailed requirements for the item in the specifications. The name and identification of all materials other than the one specifically named shall be submitted to the City in writing for approval, prior to purchase, use or fabrication of such items. Subject to the provisions of M.G.L., Ch. 30, Sec. 39J, approval shall be at the sole discretion of the City, shall be in writing to be effective, and the decision of the City shall be final. The City may require tests of all materials so submitted to establish quality standards at the Vendor's expense. All directions, specifications and recommendations by manufacturers for installation, handling, storing, adjustment and operation of their equipment shall be complied with; responsibility for proper performance shall continue to rest with the Vendor.

For the use of material other than the one specified, the Vendor shall assume the cost of and responsibility for satisfactorily accomplishing all changes in the work as shown. If no manufacturer is named, the Vendor shall submit the product he intends to use for approval of the City.

Except as otherwise provided for by the provisions of M.G.L., Ch. 30, Sec. 39J, the Vendor shall not have any right of appeal from the decision of the City condemning any materials furnished if the Vendor fails to obtain the approval for substitution under this clause. If any substitution is more costly, the Vendor shall pay for such costs."

- 15. Notice is hereby given that the City of Newton Minority/Women Business Enterprise Plan dated December 1999 is applicable to all City of Newton contracts for materials and supplies. A copy of this plan may be obtained from the Purchasing Department.
- 16. Notice is hereby given that the City of Newton Minority Business Enterprise Plan and the Supplemental Equal Employment Opportunity Anti-discrimination and Affirmative Action Program is applicable to all City of Newton contracted in excess of \$50,000.00. A copy of these plans may be obtained from the Purchasing Department.

17. Right To Know:

Any vendor who receives an order or orders resulting from this invitation agrees to submit a Material Safety Data Sheet (MSDS) for each toxic or hazardous substance or mixture containing such substance, pursuant to M.G.L., Ch. 111F, SS8, 9 and 10 and the regulations contained in 441 CMR SS 21.06 when deliveries are made. The vendor agrees to deliver all containers properly labeled pursuant to M.G.L. Ch. 111F, SS 7 and the regulations contained in 441 CMR SS 21.05. Failure to submit an MSDS and/or label on each container will place the vendor in noncompliance with the purchase order. Failure to furnish MSDSs and/or labels on each container may result in civil or criminal penalties, including bid debarment and action to prevent the vendor from selling said substances or mixtures containing said substances within the Commonwealth. All vendors furnishing substances or mixtures subject to Chapter 111F of the M.G.L. are cautioned to obtain and read the law and rules and regulations referred to above. Copies can be obtained from the State House Book Store, Secretary of State, State House, Room 117, Boston, MA 02133, (617-727-2834) for \$2.00 plus \$.65 postage.

18. In the event that the City receives low bids in identical amount from two or more responsive and responsible Bidders, the City shall select the successful Bidder by a blind selection process such as flipping a coin or drawing names from a hat. The low Bidders who are under consideration will be invited to attend and observe the selection process.

FAILURE TO COMPLY WITH THESE TERMS AND CONDITIONS COULD RESULT IN THE CANCELLATION OF YOUR CONTRACT.

NEWTON PUBLIC SCHOOLS

Specifications for Supply and Delivery of Art Supplies to Newton Public Schools

1.0 Scope

- 1.1 Newton Public Schools is accepting bids for ART Supplies as per the bid list attached. All bids must be submitted in the manner and form prescribed by the Specifications which control award of the contract(s). Bid items will be awarded to the lowest responsive and responsible bidder based on category total (A, B, C, D, E, F, G, H, I, J, K, L, M, N, O) with the exception of category Z which will be awarded by line item. If bidding on a particular category (A O) ALL items within that category must be bid on.
- 1.2 Quantities specified are based on a census taken by Newton Public Schools. Newton Public Schools reserves the right to increase or decrease quantities to be ordered within the time limits set forth in the bid. In accordance with M.G.L. c.30B the total increase shall not exceed twenty-five percent (25%) of the total contract price. Bids must remain in effect a minimum of ninety (90) days after the bid opening.
- 1.3 All prices shall be F.O.B. Destination inside individual schools.
- 1.4 There are 17 pages of Item Sheets PLEASE ensure that you submit all pages and mark any items you do NOT wish to bid on with the words "NO BID".

2.0 Description and Quality

- 2.1 Wherever items are specified by trade name, manufacturer, or dealer's catalog number, or by any other reference, it shall be taken to mean the items as this described or any other item equal thereto in quality, finish, durability, compatibility, safety and serviceability for the purpose for which it is intended. If an alternate item is being proposed, the bidder shall so indicate by providing a full description of the proposed substitute as well as provide data sheets, catalog cuts, performance and test data, and any other information which will support or otherwise prove equality; such proof rests entirely with the bidder. When the bidder does not state the brand, it is understood that the offer is exactly as specified. Final decisions concerning the quality of items, other than those specifically designated, is to rest with the Newton Public Schools whose determination shall be final and conclusive. Contractors shall guarantee quality control of all goods at no additional cost to the City. Samples shall be furnished free-of-charge upon request and may be retained for future comparisons. Samples and literature must be provided within five (5) days after the request.
- 2.2 Newton Public Schools encourages environmentally preferable products, i.e., products or services that have a lesser or reduced effect on human health and the environment when compared with competing products or services that serve the same purpose. This comparison may consider raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance or disposal of the product or service: 1) emphasis on multiple environmental considerations such as recycled content, energy and water efficiency, renewable resource use and toxicity considerations rather than any single environmental feature; 2) evaluation of environmental impacts throughout the life cycle of the product which includes impacts during the manufacture, use and disposal of the product; and 3) recognition of cost and performance remain critical factors in all purchasing decisions. All products must be latex free and nut free.
- 2.3 Material Safety Data Sheets must be forwarded to the Purchasing Department, Newton Public Schools, 100 Walnut Street, Newtonville, MA 02460, within thirty (30) days after the bid award. All products must be properly labeled with the product name, manufacturer's name, address and emergency telephone number, ingredients, cautions, warnings, hazard rating and first aid.

3.0 Delivery

- 3.1 All packages, cartons, or other containers must be clearly marked with a) the school designation, b) a packing slip with contents or item number from specifications, c) the number of boxes on shipment, d) the purchase order number and e) the vendor's name and order number
- 3.2 Deliveries shall be made to approximately twenty-two (22) schools as per the bid award schedule. All deliveries shall be made to the inside of the buildings and contractors are cautioned to notify their shipping contractors that adequate assistance must be provided at the point of delivery. No sidewalk deliveries will be accepted.
- 3.3 This will be a one-time purchase. Contractors will receive a Purchase Order for the items that are awarded to them.
- 3.4 Deliveries shall be made between the hours of 8:00 a.m. and 3:00 p.m., Monday through Friday. Forty-eight (48) hours notice of delivery is required by contacting Purchasing 617-559-9050. Newton Public Schools shall not be responsible for deliveries that cannot be made because notice was not received in time.
- 3.5 Deliveries are to be completed by August 26th, 2011, unless otherwise indicated or notified by the Contractor and approved in writing by the Purchasing Manager, Newton Public Schools.

4.0 Payment

- 4.1 Invoices shall be billed to Accounts Payable, Newton Public Schools, 100 Walnut Street, Newtonville, Massachusetts 02460.
- 4.2 Invoices must be in duplicate, by school, including the a) purchase order number, b) school name, c) item number, d) quantities, e) description, f) unit price and g) totals.

NEWTON PUBLIC SCHOOL

ART SUPPLIES ITEM SHEET (17 sheets)

COMPANY NAME:

Item Number/ Category	Description or Approved Equal	Unit	Unit Cost	Qty	Total	As Spec or List Brand, model #, pg#, of Approved Equal (Must attach specs)
1	CATEGORY A:					
02-01-001 CAT # A 1 0F 13	TEMPERA LIQUID - RED : NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1232-38. NO SUBSTITUTE.	CASE/6 QTS.	\$	16	\$	
02-01-002 CAT#A 2 0F 13	TEMPERA LIQUID - BLUE : NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1232-42. NO SUBSTITUTE.	CASE/6 QTS.	\$	8	\$	
02-01-003 CAT # A 3 0F 13	TEMPERA LIQUID – YELLOW : NON- TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1232-34. NO SUBSTITUTE .	CASE/6 QTS.	\$	15	\$	
02-01-004 CAT # A 4 0F 13	TEMPERA LIQUID – ORANGE : NON- TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1232-36. NO SUBSTITUTE .	CASE/6 QTS.	\$	7	\$	
02-01-005 CAT # A 5 0F 13	TEMPERA LIQUID – GREEN : NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1232-44. NO SUBSTITUTE .	CASE/6 QTS.	\$	8	\$	
02-01-006 CAT # A 6 0F 13	TEMPERA LIQUID – TURQUOISE: NON- TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1232-48. NO SUBSTITUTE.	CASE/6 QTS.	\$	10	\$	
02-01-007 CAT # A 7 0F 13	TEMPERA LIQUID – WHITE : NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1232-53. NO SUBSTITUTE.	CASE/6 QTS.	\$	21	\$	
02-01-008 CAT # A 8 0F 13	TEMPERA LIQUID – BLACK : NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1232-51. NO SUBSTITUTE.	CASE/6 QTS.	\$	11	\$	
02-01-009 CAT # A 9 0F 13	TEMPERA LIQUID – MAGENTA : NON- TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1232-69. NO SUBSTITUTE.	CASE/6 QTS.	\$	8	\$	
02-01-010 CAT # A 10 0F 13	TEMPERA LIQUID – BROWN : NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1232-07. NO SUBSTITUTE.	CASE/6 QTS.	\$	7	\$	
02-01-011 CAT # A 11 0F 13	TEMPERA LIQUID – VIOLET : NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1232-40. NO SUBSTITUTE.	CASE/6 QTS.	\$	4	\$	
02-01-012 CAT # A 12 0F 13	TEMPERA LIQUID - GOLD: NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1216G-83. NO SUBSTITUTE.	CTN/12 PINTS	\$	4	\$	
02-01-013 CAT # A 13 0F 13	TEMPERA LIQUID – SILVER : NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA PREMIER 1216S-84. NO SUBSTITUTE.	CTN/12 PINTS	\$	2	\$	Category A Total:

	CATEGORY B:]
02-01-015 CAT # B 1 0F 4	FLUORESCENT TEMPERA LIQUID - RED: NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA 1116-93. NO SUBSTITUTE.	CTN/12 PINTS	\$ 1	\$
02-01-016 CAT # B 2 0F 4	FLUORESCENT TEMPERA LIQUID - YELLOW: NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA 1116-94. NO SUBSTITUTE.	CTN/12 PINTS	\$ 2	\$
02-01-018 CAT # B 3 0F 4	FLUORESCENT TEMPERA LIQUID - ULTRA-GREEN: NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA 1116-95. NO SUBSTITUTE.	CTN/12 PINTS	\$ 2	\$
02-01-019 CAT # B 4 0F 4	FLUORESCENT TEMPERA LIQUID - CHARTREUSE: NON-TOXIC, PLASTIC SQUEEZE BOTTLES. CRAYOLA 1116-96. NO SUBSTITUTE.	CTN/12 PINTS	\$ 1	\$ Category B Total:
	CATEGORY C:			
02-01-020 CAT # C 1 0F12	ACRYLIC PAINT - BLACK : NON-TOXIC, WATER DILUTE, QUART CONTAINER. CRAYOLA 4032-244. NO SUBSTITUTE .	CTN/6 QTS.	\$ 7	\$
02-01-021 CAT # C 2 0F 12	ACRYLIC PAINT - WHITE: NON-TOXIC, WATER DILUTE, QUART CONTAINER. CRAYOLA 4032-432. NO SUBSTITUTE.	CTN/6 QTS.	\$ 10	\$
02-01-023 CAT # C 3 0F 12	ACRYLIC PAINT - LIGHT RED : NON- TOXIC, WATER DILUTE, QUART CONTAINER. CRAYOLA 4032-113. NO SUBSTITUTE .	CTN/6 QTS.	\$ 1	\$
02-01-024 CAT # C 4 0F 12	ACRYLIC PAINT - PTHALO BLUE: NON- TOXIC, WATER DILUTE, QUART CONTAINER. CRAYOLA 4032-316. NO SUBSTITUTE.	CTN/6 QTS.	\$ 2	\$
02-01-025 CAT # C 5 0F 12	ACRYLIC PAINT - DEEP RED : NON- TOXIC, WATER DILUTE, QUART CONTAINER. CRAYOLA 4032-115. NO SUBSTITUTE .	CTN/6 QTS.	\$ 2	\$
02-01-026 CAT # C 6 0F 12	ACRYLIC PAINT - TURNERS YELLOW: NON-TOXIC, WATER DILUTE, QUART CONTAINER. CRAYOLA 4032-730. NO SUBSTITUTE.	CTN/6 QTS.	\$ 3	\$
02-01-027 CAT # C 7 0F 12	ACRYLIC PAINT - BRILLIANT BLUE : NON-TOXIC, WATER DILUTE, QUART CONTAINER. CRAYOLA 4032-570. NO SUBSTITUTE .	CTN/6 QTS.	\$ 1	\$
02-01-029 CAT # C 8 0F 12	ACRYLIC PAINT - LIGHT GREEN: NON- TOXIC, WATER DILUTE, QUART CONTAINER. CRAYOLA 4032-313. NO SUBSTITUTE.	CTN/6 QTS.	\$ 2	\$
02-01-031 CAT # C 9 0F 12	ACRYLIC PAINT - VIOLET : NON-TOXIC, WATER DILUTE, QUART CONTAINER. CRAYOLA 4032-186. NO SUBSTITUTE .	CTN/6 QTS.	\$ 1	\$
02-01-032 CAT # C 10 0F 12	ACRYLIC PAINT - BURNT UMBER: NON- TOXIC, WATER DILUTE, QUART CONTAINER. CRAYOLA 4032-128. NO SUBSTITUTE.	CTN/6 QTS.	\$ 2	\$
02-01-033 CAT # C 11 0F 12	ACRYLIC PAINT - BRILLIANT YELLOW: NON-TOXIC, WATER DILUTE, QUART CONTAINER. CRAYOLA 4032-830. NO SUBSTITUTE.	CTN/6 QTS.	\$ 6	\$

02-01-034 CAT # C 12 0F 12	ACRYLIC PAINT - BURNT SIENA: NON-TOXIC, WATER DILUTE, QUART CONTAINER. CRAYOLA 4032-127. NO SUBSTITUTE.	CTN/6 QTS.	\$ 2	\$ Category C Total:
	CATEGORY D:			
02-01-040 CAT # D 1 0F 2	ACRYLIC PAINT - MEDIUM MATTE: NON- TOXIC, WATER DILUTE. LIQUITEX 5132. NO SUBSTITUTE.	QUART	\$ 15	\$
02-01-041 CAT # D 2 0F 2	ACRYLIC PAINT - GLOSS MEDIUM: NON-TOXIC, WATER DILUTE. LIQUITEX 5032. NO SUBSTITUTE.	QUART	\$ 62	\$ Category D Total:
	CATEGORY E:			
02-05-039 CAT # E 1 0F 13	WATER COLOR BOX 16 OVAL PAN SET WITH NO. 7 CAMEL BRUSH: NON-TOXIC, SEMI-MOIST. EDUCATIONAL CRAYOLA 530160. NO SUBSTITUTE.	DOZEN	\$ 29	\$
02-05-040 CAT # E 2 0F 13	WATER COLOR BOX 8 OVAL PAN SET WITH NO. 7 CAMEL BRUSH: NON-TOXIC, SEMI-MOIST, COLORS. PLASTIC BOX. EDUCATIONAL CRAYOLA 530080. NO SUBSTITUTE.	DOZEN	\$ 43	\$
02-05-041 CAT # E 3 0F 13	WATER COLOR REFILLS/OVAL PAN - BLACK: NON-TOXIC, SEMI-MOIST COLORS. CRAYOLA 120551. NO SUBSTITUTE.	BOX/6	\$ 27	\$
02-05-042 CAT # E 4 0F 13	WATER COLOR REFILLS/OVAL PAN - BROWN: NON-TOXIC, SEMI-MOIST COLORS. CRAYOLA 120507. NO SUBSTITUTE.	BOX/6	\$ 15	\$
02-05-043 CAT # E 5 0F 13	WATER COLOR REFILLS/OVAL PAN - GREEN: NON-TOXIC, SEMI-MOIST COLORS. CRAYOLA 120544. NO SUBSTITUTE.	BOX/6	\$ 20	\$
02-05-044 CAT # E 6 0F 13	WATER COLOR REFILLS/OVAL PAN - ORANGE: NON-TOXIC, SEMI-MOIST COLORS. CRAYOLA 120536. NO SUBSTITUTE.	BOX/6	\$ 21	\$
02-05-045 CAT # E 7 0F 13	WATER COLOR REFILLS/OVAL PAN - BLUE: NON-TOXIC, SEMI-MOIST COLORS. CRAYOLA 120542. NO SUBSTITUTE.	BOX/6	\$ 51	\$
02-05-046 CAT # E 8 0F 13	WATER COLOR REFILLS/OVAL PAN - RED: NON-TOXIC, SEMI-MOIST COLORS. CRAYOLA 120538. NO SUBSTITUTE.	BOX/6	\$ 81	\$
02-05-047 CAT # E 9 0F 13	WATER COLOR REFILLS/OVAL PAN - YELLOW: NON-TOXIC, SEMI-MOIST COLORS. CRAYOLA 120534. NO SUBSTITUTE.	BOX/6	\$ 101	\$
02-05-048 CAT # E 10 0F 13	WATER COLOR REFILLS/OVAL PAN - VIOLET: NON-TOXIC, SEMI-MOIST COLORS. CRAYOLA 120540. NO SUBSTITUTE.	BOX/6	\$ 58	\$
02-05-049 CAT # E 11 0F 13	WATER COLOR REFILLS/OVAL PAN - TURQUOISE: NON-TOXIC, SEMI-MOIST COLORS. CRAYOLA 120548. NO SUBSTITUTE.	BOX/6	\$ 70	\$

02-05-050 CAT # E 12 0F 13	WATER COLOR REFILLS/OVAL PAN - RED ORANGE: NON-TOXIC, SEMI-MOIST COLORS. CRAYOLA 120537. NO SUBSTITUTE.	BOX/6	\$ 17	\$
02-05-051 CAT # E 13 0F 13	WATER COLOR REFILLS/OVAL PAN - RED VIOLET: NON-TOXIC, SEMI-MOIST COLORS. CRAYOLA 120539. NO SUBSTITUTE.	BOX/6	\$ 25	\$ Category E Total:
	CATEGORY F:			
02-15-001 CAT # F 1 0F 8	MARKER - RED : NON-TOXIC, WATER-BASE, CONICAL TIP. CRAYOLA NO. 7700-38. NO SUBSTITUTE.	BOX/12	\$ 73	\$
02-15-002 CAT # F 2 0F 8	MARKER - ORANGE : NON-TOXIC, WATER-BASE, CONICAL TIP. CRAYOLA NO. 7700-36. NO SUBSTITUTE.	BOX/12	\$ 65	\$
02-15-003 CAT # F 3 0F 8	MARKER - YELLOW: NON-TOXIC, WATER-BASE, CONICAL TIP. CRAYOLA NO. 7700-34. NO SUBSTITUTE.	BOX/12	\$ 69	\$
02-15-004 CAT # F 4 0F 8	MARKER - GREEN : NON-TOXIC, WATER-BASE, CONICAL TIP. CRAYOLA NO. 7700-44. NO SUBSTITUTE.	BOX/12	\$ 75	\$
02-15-005 CAT # F 5 0F 8	MARKER - BLUE : NON-TOXIC, WATER-BASE, CONICAL TIP. CRAYOLA NO. 7700-42. NO SUBSTITUTE.	BOX/12	\$ 69	\$
02-15-006 CAT # F 6 0F 8	MARKER - PURPLE : NON-TOXIC, WATER-BASE, CONICAL TIP. CRAYOLA NO. 7700-40. NO SUBSTITUTE.	BOX/12	\$ 69	\$
02-15-007 CAT # F 7 0F 8	MARKER - BLACK : NON-TOXIC, WATER-BASE, CONICAL TIP. CRAYOLA NO. 7700-51. NO SUBSTITUTE.	BOX/12	\$ 74	\$
02-15-008 CAT # F 8 0F 8	MARKER - BROWN : NON-TOXIC, WATER-BASE, CONICAL TIP. CRAYOLA NO. 7700-07. NO SUBSTITUTE.	BOX/12	\$ 68	\$ Category F Total:
	CATEGORY G:			
02-25-001 CAT # G 1 0F 6	WATER SOLUBLE INK 5 OZ. TUBE - BLACK: NON-TOXIC. SPEEDBALL 3600. NO SUBSTITUTE.	BOX/12	\$ 2	\$
02-25-002 CAT # G 2 0F 6	WATER SOLUBLE INK 5 OZ. TUBE - RED : NON-TOXIC. SPEEDBALL 3601. NO SUBSTITUTE.	BOX/12	\$ 3	\$
02-25-003 CAT # G 3 0F 6	WATER SOLUBLE INK 5 OZ. TUBE - WHITE: NON-TOXIC. SPEEDBALL 3603. NO SUBSTITUTE.	BOX/12	\$ 5	\$
02-25-004 CAT # G 4 0F 6	WATER SOLUBLE INK 5 OZ. TUBE - YELLOW: NON-TOXIC. SPEEDBALL 3605. NO SUBSTITUTE.	BOX/12	\$ 3	\$
02-25-005 CAT # G 5 0F 6	WATER SOLUBLE INK 5 OZ. TUBE - BLUE : NON-TOXIC. SPEEDBALL 3602. NO SUBSTITUTE.	BOX/12	\$ 4	\$
02-25-007 CAT # G 6 0F 6	WATER SOLUBLE INK 5 OZ. TUBE - GREEN: NON-TOXIC. SPEEDBALL 3604. NO SUBSTITUTE.	BOX/12	\$ 1	\$ Category G Total:

	CATEGORY H:			
02-35-011 CAT # H 1 0F 2	CLAY - MOIST WHITE CONE 06-2: NO GROG, LOW TEMP., CONE 2 SHRINK = 7.3%, ABSORP = 5.2%. CUTTER C50CTWH.	50 LB. MOIST	\$ 155	\$
02-35-013 CAT # H 2 0F 2	CLAY - MOIST TERRA COTTA CONE 06-2: NO GROG, LOW TEMP., CONE 2 SHRINK = 12.0%, ABSORP = 0.3%. CUTTER C50CTTC.	50 LB. MOIST	\$ 93	\$ Category H Total:
	CATEGORY I:			
02-35-032 CAT # I 1 0F 14	LIQUID GLAZE - CLEAR TRANSPARENT: LEADLESS, AMACO F10. NO SUBSTITUTE.	GALLON	\$ 18	\$
02-35-040 CAT # I 2 0F 14	LIQUID GLAZE - BLACK : NON-TOXIC, PLASTIC JAR. AMACO F-1. NO SUBSTITUTE.	PINT	\$ 7	\$
02-35-041 CAT # I 3 0F 14	LIQUID GLAZE - WHITE: NON-TOXIC, PLASTIC JAR. AMACO F-11. NO SUBSTITUTE.	PINT	\$ 15	\$
02-35-042 CAT # I 4 0F 14	LIQUID GLAZE - ROYAL BLUE: NON- TOXIC, PLASTIC JAR. AMACO F-22. NO SUBSTITUTE.	PINT	\$ 12	\$
02-35-043 CAT # I 5 0F 14	LIQUID GLAZE - TURQUOISE: NON- TOXIC, PLASTIC JAR. AMACO F-25. NO SUBSTITUTE.	PINT	\$ 14	\$
02-35-044 CAT # I 6 0F 14	LIQUID GLAZE - CHOCOLATE: NON- TOXIC, PLASTIC JAR. AMACO F-30. NO SUBSTITUTE.	PINT	\$ 10	\$
02-35-045 CAT # I 7 0F 14	LIQUID GLAZE - CHROME : NON-TOXIC, PLASTIC JAR. AMACO F-40. NO SUBSTITUTE.	PINT	\$ 16	\$
02-35-047 CAT # I 8 0F 14	LIQUID GLAZE - ROSE: NON-TOXIC, PLASTIC JAR. AMACO F-50. NO SUBSTITUTE.	PINT	\$ 13	\$
02-35-048 CAT # I 9 0F 14	LIQUID GLAZE - BURGUNDY: NON- TOXIC, PLASTIC JAR. AMACO F-52. NO SUBSTITUTE.	PINT	\$ 3	\$
02-35-049 CAT # I 10 0F 14	LIQUID GLAZE - YELLOW : NON-TOXIC, PLASTIC JAR. AMACO F-61. NO SUBSTITUTE.	PINT	\$ 14	\$
02-35-050 CAT # I 11 0F 14	LIQUID GLAZE - AMBER : NON-TOXIC, PLASTIC JAR. AMACO F-65. NO SUBSTITUTE.	PINT	\$ 11	\$
02-35-055 CAT # I 12 0F 14	LIQUID GLAZE - BLUE IRIS : NON-TOXIC, PLASTIC JAR. AMACO LM/MGW-20. NO SUBSTITUTE.	PINT	\$ 4	\$
02-35-056 CAT # I 13 0F 14	LIQUID GLAZE - BLUE GREEN: NON- TOXIC, PLASTIC JAR. AMACO LM/MGW- 244. NO SUBSTITUTE.	PINT	\$ 2	\$
02-35-058 CAT # I 14 0F 14	LIQUID GLAZE - CLEAR TRANSPARENT MATTE: NON-TOXIC, PLASTIC JAR. AMACO LM-10. NO SUBSTITUTE.	GALLON	\$ 2	\$ Category I Total:

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	CATEGORY J:			
02-35-070 CAT # J 1 0F 12	LIQUID UNDERGLAZE - BLACK: LEAD- FREE, PLASTIC JAR. AMACO LUG 1. NO SUBSTITUTE.	PINT	\$ 20	\$
02-35-071 CAT # J 2 0F 12	LIQUID UNDERGLAZE - WHITE: LEAD- FREE, PLASTIC JAR. AMACO LUG 10. NO SUBSTITUTE.	PINT	\$ 8	\$
02-35-072 CAT # J 3 0F 12	LIQUID UNDERGLAZE - MED. BLUE: LEAD-FREE, PLASTIC JAR. AMACO LUG 21. NO SUBSTITUTE.	PINT	\$ 5	\$
02-35-073 CAT # J 4 0F 12	LIQUID UNDERGLAZE - LIGHT BROWN : LEAD-FREE, PLASTIC JAR. AMACO LUG 30. NO SUBSTITUTE.	PINT	\$ 3	\$
02-35-074 CAT # J 5 0F 12	LIQUID UNDERGLAZE - DARK GREEN : LEAD-FREE, PLASTIC JAR. AMACO LUG 43. NO SUBSTITUTE.	PINT	\$ 6	\$
02-35-075 CAT # J 6 0F 12	LIQUID UNDERGLAZE - PINK: LEAD- FREE, PLASTIC JAR. AMACO LUG 50. NO SUBSTITUTE.	PINT	\$ 6	\$
02-35-076 CAT # J 7 0F 12	LIQUID UNDERGLAZE - PURPLE : LEAD-FREE, PLASTIC JAR. AMACO LUG 55. NO SUBSTITUTE.	PINT	\$ 6	\$
02-35-077 CAT # J 8 0F 12	LIQUID UNDERGLAZE - BRIGHT YELLOW: LEAD-FREE, PLASTIC JAR. AMACO LUG 61. NO SUBSTITUTE.	PINT	\$ 10	\$
02-35-078 CAT # J 9 0F 12	LIQUID UNDERGLAZE - ORANGE : LEAD-FREE, PLASTIC JAR. AMACO LUG 65. NO SUBSTITUTE.	PINT	\$ 4	\$
02-35-079 CAT # J 10 0F 12	LIQUID UNDERGLAZE - IRISH GREEN: LEAD-FREE, PLASTIC JAR. AMACO LUG 41. NO SUBSTITUTE.	PINT	\$ 6	\$
02-35-080 CAT # J 11 0F 12	LIQUID UNDERGLAZE - MAHOGANY BROWN: LEAD FREE, PLASTIC JAR. AMACO LUG 31. NO SUBSTITUTE.	PINT	\$ 1	\$
02-35-081 CAT # J 12 0F 12	LIQUID UNDERGLAZE - MAROON: LEAD FREE, PLASTIC JAR. AMACO LUG 56. NO SUBSTITUTE.	PINT	\$ 1	\$ Category J Total:
	CATEGORY K:			
02-40-001 CAT # K 1 0F 5	WHITE DRAWING PAPER 12 X 18: PREMIUM WEIGHT 80 LBS., FOR PENCIL, CRAYON, TEMPERA, INK AND PASTEL WORK. PACON 4812. NO SUBSTITUTE.	REAM/500 SHTS.	\$ 28	\$
02-40-002 CAT # K 2 0F 5	WHITE DRAWING PAPER 18 X 24: PREMIUM WEIGHT 80 LBS., FOR PENCIL, CRAYON, WATER COLOR, TEMPERA, INK AND PASTEL WORK. PACON 4818. NO SUBSTITUTE.	REAM/500 SHTS.	\$ 8	\$
02-40-003 CAT # K 3 0F 5	WHITE DRAWING PAPER 9 X 12: PREMIUM WEIGHT 80 LBS., FOR PENCIL, CRAYON, WATER COLOR, TEMPERA, INK AND PASTEL WORK. PACON 4809. NO SUBSTITUTE.	REAM/500 SHTS.	\$ 116	\$

02-40-004 CAT # K 4 0F 5	WHITE DRAWING PAPER 12 X 18: SUPREME WEIGHT 90 LBS., FOR PENCIL, CRAYON, WATER COLOR, TEMPERA, INK AND PASTEL WORK. PACON 104083. NO SUBSTITUTE.	REAM/500 SHTS.	\$ 75	\$
02-40-005 CAT # K 5 0F 5	WHITE DRAWING PAPER 18 X 24: SUPREME WEIGHT 90 LBS., FOR PENCIL, CRAYON, WATER COLOR, TEMPERA, INK AND PASTEL WORK. PACON 104084. NO SUBSTITUTE.	REAM/500 SHTS.	\$ 29	\$ Category K Total:
	CATEGORY L:			
02-40-041 CAT # L 1 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - BLACK: 76 LBS., FADE-RESISTANT, VAT DYED SULPHITE. TRU-RAY 57SC. NO SUBSTITUTE.	PKG/50 SHTS.	\$ 99	\$
02-40-043 CAT # L 2 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - ORANGE : 76 LBS., FADE-RESISTANT, VAT DYED SULPHITE. TRURAY 3SC. NO SUBSTITUTE.	PKG/50 SHTS.	\$ 57	\$
02-40-044 CAT # L 3 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - YELLOW: 76 LBS., FADE-RESISTANT, VAT DYED SULPHITE. TRU-RAY 5SC. NO SUBSTITUTE.	PKG/50 SHTS.	\$ 74	\$
02-40-045 CAT # L 4 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - BLUE : 76 LBS., FADE-RESISTANT, VAT DYED SULPHITE. TRU-RAY 33SC. NO SUBSTITUTE .	PKG/50 SHTS.	\$ 65	\$
02-40-046 CAT # L 5 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - FESTIVE GREEN : 76 LBS., FADE- RESISTANT, VAT DYED SULPHITE. TRU- RAY 7SC. NO SUBSTITUTE.	PKG/50 SHTS.	\$ 80	\$
02-40-047 CAT # L 6 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - BRILLIANT LIME : 76 LBS., FADE-RESISTANT, VAT DYED SULPHITE. TRU-RAY 10SC. NO SUBSTITUTE.	PKG/50 SHTS.	\$ 39	\$
02-40-049 CAT # L 7 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - DARK BROWN: 76 LBS., FADE-RESISTANT, VAT DYED SULPHITE. TRURAY 50SC. NO SUBSTITUTE.	PKG/50 SHTS.	\$ 24	\$
02-40-050 CAT # L 8 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - FESTIVE RED: 76 LBS., FADE-RESISTANT, VAT DYED SULPHITE. TRURAY 83SC. NO SUBSTITUTE.	PKG/50 SHTS.	\$ 104	\$
02-40-051 CAT # L 9 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - SHOCKING PINK : 76 LBS., FADE-RESISTANT, VAT DYED SULPHITE. TRU-RAY 15SC. NO SUBSTITUTE .	PKG/50 SHTS.	\$ 43	\$
02-40-052 CAT # L 10 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - MAGENTA: 76 LBS., FADE- RESISTANT, VAT DYED SULPHITE. TRU- RAY 1SC. NO SUBSTITUTE.	PKG/50 SHTS.	\$ 35	\$
02-40-053 CAT # L 11 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - WARM BROWN: 76 LBS., FADE-RESISTANT, VAT DYED SULPHITE. TRURAY 51SC. NO SUBSTITUTE.	PKG/50 SHTS.	\$ 12	\$
02-40-054 CAT # L 12 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - TURQUOISE: 76 LBS., FADE-RESISTANT, VAT DYED SULPHITE. TRURAY 8SC. NO SUBSTITUTE.	PKG/50 SHTS.	\$ 75	\$

02-40-055 CAT # L 13 0F 13	PREMIUM CONSTRUCTION PAPER 18 X 24 - PURPLE : 76 LBS., FADE-RESISTANT, VAT DYED SULPHITE. TRU-RAY 23SC. NO SUBSTITUTE.	PKG/50 SHTS.	\$ 31	\$ Category L Total:
	CATEGORY M:			
02-40-090 CAT # M 1 0F 9	1000' X 36" - WHITE 51 LB. LIGHTWEIGHT ART ROLL PAPER. 82 BRIGHTNESS. PACON 5051 OR APPROVED EQUAL.	ROLL	\$ 6	\$
02-40-100 CAT # M 2 0F 9	1000' X 36" - RED 50 LB. FLAME RETARDANT PAPER: ACID-FREE. PACON DECORAL 101203. NO SUBSTITUTE.	ROLL	\$ 1	\$
02-40-101 CAT # M 3 0F 9	1000' X 36" - YELLOW 50 LB. FLAME RETARDANT PAPER: ACID-FREE. PACON DECORAL 101201. NO SUBSTITUTE.	ROLL	\$ 5	\$
02-40-102 CAT # M 4 0F 9	1000' X 36" - GREEN 50 LB. FLAME RETARDANT PAPER: ACID-FREE. PACON DECORAL 101202. NO SUBSTITUTE.	ROLL	\$ 1	\$
02-40-103 CAT # M 5 0F 9	1000' X 36" - LIGHT BLUE 50 LB. FLAME RETARDANT PAPER: ACID-FREE. PACON DECORAL 101205. NO SUBSTITUTE.	ROLL	\$ 3	\$
02-40-104 CAT # M 6 0F 9	1000' X 36" - BLACK 50 LB. FLAME RETARDANT PAPER: ACID-FREE. PACON DECORAL 101209. NO SUBSTITUTE.	ROLL	\$ 3	\$
02-40-105 CAT # M 7 0F 9	1000' X 36" - ORANGE 50 LB. FLAME RETARDANT PAPER: ACID-FREE. PACON DECORAL 101200. NO SUBSTITUTE.	ROLL	\$ 1	\$
02-40-106 CAT # M 8 0F 9	1000' X 36" - DARK BLUE 50 LB. FLAME RETARDANT PAPER: ACID-FREE. PACON DECORAL 101206. NO SUBSTITUTE.	ROLL	\$ 1	\$
02-40-107 CAT # M 9 0F 9	1000' X 36" - PURPLE 50 LB. FLAME RETARDANT PAPER: ACID-FREE. PACON DECORAL 101210. NO SUBSTITUTE.	ROLL	\$ 1	\$ Category M Total:
	CATEGORY N:			
02-40-151 CAT # N 1 0F 5	ART CELLOPHANE 20" X 300" - ORCHID . HYGLOSS OR APPROVED EQUAL	ROLL	\$ 1	\$
02-40-152 CAT # N 2 0F 5	ART CELLOPHANE 20" X 300" - BLUE . HYGLOSS OR APPROVED EQUAL	ROLL	\$ 2	\$
02-40-153 CAT # N 3 0F 5	ART CELLOPHANE 20" X 300" - RED . HYGLOSS OR APPROVED EQUAL	ROLL	\$ 1	\$
02-40-154 CAT # N 4 0F 5	ART CELLOPHANE 20" X 300" - TANGO . HYGLOSS OR APPROVED EQUAL	ROLL	\$ 1	\$
02-40-155 CAT # N 5 0F 5	ART CELLOPHANE 20" X 300" - GREEN . HYGLOSS OR APPROVED EQUAL	ROLL	\$ 3	\$ Category N Total:

	CATEGORY O:			
02-60-001 CAT # O 1 0F 4	YARN 4 PLY DOUBLE WEIGHT BRIGHT COLORS: 100% ACRYLIC, 8 OZ. CONES, 2835 TOTAL YARDS. EACH, 4.5 LBS. NET WT., BRIGHT COLORS - PRIMARY, SECONDARY, BLACK, WHITE. TRAIT- TEX#: 0024-0. NO SUBSTITUTE.	BOX/9 CONES	\$ 5	\$
02-60-002 CAT # O 2 OF 4	YARN 4 PLY DOUBLE WEIGHT INTERMEDIATE COLORS: 100% ACRYLIC, 8 OZ. CONES, 2835 TOTAL YARDS . EACH, 4.5 LBS. NET WT., INTERMEDIATE COLORS - THIRD LEVEL MIXES. TRAIT-TEX#: 0025-0. NO SUBSTITUTE.	BOX/9 CONES	\$ 6	\$
02-60-004 CAT # O 3 0F 4	YARN 4 PLY JUMBO BRIGHT COLORS: 100% ACRYLIC, 8 OZ. CONES, 785 TOTAL YARDS. EACH, 4.5 LBS. NET WT., BRIGHT COLORS - WHITE, BLACK, BLUE, VIOLET, RED, ORANGE, YELLOW, GREEN, BROWN. TRAIT-TEX#: 0034-0. NO SUBSTITUTE.	BOX/9 CONES	\$ 6	\$
02-60-005 CAT # O 4 0F 4	YARN 4 PLY JUMBO INTERMEDIATE COLORS: 8 OZ. CONES 785 TOTAL YARDS, 9 PER BOX. TRAIT-TEX#: 0035-0. NO SUBSTITUTE.	BOX/9 CONES	\$ 5	\$ Category O Total:
	CATEGORY Z:			
02-01-050 CAT # Z 1 0F 124	MULTICULTURAL WASHABLE PAINT SET OF 8 SKIN-TONE COLORS: NON- TOXIC, 8OZ. SQUEEZE BOTTLES. CRAYOLA 208W OR LAKESHORE GG350. NO SUBSTITUTE.	SET/8	\$ 7	\$
02-05-001 CAT # Z 2 0F 124	WATER COLOR BRUSH LENGTH 9/16: PREMIUM CAMEL HAIR, ROUND HEAD. SAX 411629 NO. 2 OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 23	\$
02-05-005 CAT # Z 3 0F 124	WATER COLOR BRUSH LENGTH 5/8: PREMIUM CAMEL HAIR, ROUND HEAD. SAX 411630 NO. 4 OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 18	\$
02-05-010 CAT # Z 4 0F 124	WATER COLOR BRUSH LENGTH 7/8: PREMIUM CAMEL HAIR, ROUND HEAD. SAX 411633 NO. 7 OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 15	\$
02-05-015 CAT # Z 5 0F 124	WATER COLOR BRUSH LENGTH 1-1/6: PREMIUM CAMEL HAIR, ROUND HEAD. SAX 411626 NO. 10 OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 22	\$
02-05-018 CAT # Z 6 0F 124	FLAT BLACK BRISTLE BRUSH LENGTH 5/8 WIDTH 1/4 WITH FINISHED HANDLE: CRAYOLA 341 NO. 4 OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 25	\$
02-05-019 CAT # Z 7 0F 124	FLAT BLACK BRISTLE BRUSH LENGTH 1-1/4 WIDTH 3/4 WITH FINISHED HANDLE: PRINCETON 5500F075OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 17	\$
02-05-020 CAT # Z 8 0F 124	FLAT BLACK BRISTLE BRUSH LENGTH 7/8 WIDTH 1/2 WITH FINISHED HANDLE: CRAYOLA 341 NO. 8 M. OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 18	\$
02-05-021 CAT # Z 9 0F 124	RED SABLE/ROUND POINTED BRUSH SIZE 2, 3/8" HAIR LENGTH: SAX ARTISAN OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 14	\$

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02-05-022 CAT # Z 10 0F 124	SIZE 4, 9/16" HAIR LENGTH: SAX ARTISAN OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$	9	\$
02-05-023 CAT # Z 11 0F 124	RED SABLE/ROUND POINTED BRUSH SIZE 6, 11/16" HAIR LENGTH: SAX SABLE PLUS OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$	17	\$
02-05-030 CAT # Z 12 0F 124	STUBBY BRUSHES ASST. COLOR SET, 7-1/2" LONG.	SET/10	\$	33	\$
02-05-034 CAT # Z 13 0F 124	DISPOSABLE PLASTIC CUPS. 3 OZ - 3-1/2 OZ CAPACITY. MUST FIT LIDS ON ITEM 02-05-035 (LISTED BELOW).	PKG/ 250 CT	\$	31	\$
02-05-035 CAT # Z 14 0F 124	DISPOSABLE AIRTIGHT SNAP-ON PLASTIC LIDS FOR 3 OZ - 3-1/4 OZ CUPS. MUST FIT CUPS ON ITEM 02-05-034 (LISTED ABOVE).	PKG/ 100 CT	\$	31	\$
02-05-036 CAT # Z 15 0F 124	DISPOSABLE CONTAINERS / PAINT CUPS: 2-3/16 X 1-1/16; 10 POINT PAPERBOARD, WATERPROOF. STANCUP RA01325 OR APPROVED EQUAL.	PKG / 100 CT	\$	43	\$
02-05-037 CAT # Z 16 0F 124	NO-SPILL PLASTIC PAINT CUPS. SET OF 10 CUPS IN ASSORTED COLORS. CUPS ARE 3-1/2" HIGH AND ALL INCLUDE INNER-SAFETY LIDS.	SET/ 10	\$	4	\$
02-10-001 CAT # Z 17 0F 124	CRAYPAS JUMBO ROUND - 12 COLOR: 7/16" X 2-11/16", NON-TOXIC. SAKURA XLP-12 OR SANFORD 51110. NO SUBSTITUTE.	CASE/12 SETS	\$	32	\$
02-10-003 CAT # Z 18 0F 124	CRAYPAS REGULAR ROUND - 28 COLOR: 3/8" X 2-3/8", NON-TOXIC. CRAYOLA 52-4628. NO SUBSTITUTE.	CASE/12 SETS	\$	10	\$
02-10-006 CAT # Z 19 0F 124	CRAY-PAS JUNIOR ARTIST OIL PASTELS. NON-TOXIC. 16 COLOR SET. 2-3/8" x 5/16". SAKURA XEP16 NO SUBSTITUTE.	SET/16	\$	40	\$
02-10-007 CAT # Z 20 0F 124	CRAY-PAS JUNIOR ARTIST OIL PASTELS. NON-TOXIC. 25 COLOR SET. 2-3/8" x 5/16". SAKURA XEP25. NO SUBSTITUTE.	SET/25	\$	93	\$
02-10-008 CAT # Z 21 0F 124	CRAY-PAS JUNIOR ARTIST OIL PASTELS. NON-TOXIC. 50 COLOR SET. 2-3/8" x 5/16". SAKURA XEP50. NO SUBSTITUTE.	SET/50	\$	12	\$
02-10-010 CAT # Z 22 0F 124	WATER-SOLUBLE OIL PASTELS - 24 COLOR: 1/2"W X 3-1/4"L; CREAMY TEXTURE. PORTFOLIO SERIES. NO SUBSTITUTE.	CASE/12 SETS	\$	20	\$
02-10-025 CAT # Z 23 0F 124	LARGE WAX CRAYON SET 8 STD. COLORS: 4" X 9/16", NON-TOXIC, LIFT LID BOX. CRAYOLA NO. 38 NO SUBSTITUTE.	CASE/12 SETS	\$	8	\$
02-10-030 CAT # Z 24 0F 124	LARGE WAX CRAYON SET 16 STD. COLORS: NON-TOXIC. CRAYOLA 0336. NO SUBSTITUTE.	CASE/12 SETS	\$	53	\$
02-10-045 CAT # Z 25 0F 124	STANDARD SIZE WAX CRAYON SET 16 STD. COLORS: NON-TOXIC, TUCK BOX. CRAYOLA NO. 16 NO SUBSTITUTE.	CASE/12 SETS	\$	61	\$
02-10-060 CAT # Z 26 0F 124	MULTICULTURAL CRAYON SET 8 SKINTONE COLORS: NON-TOXIC, 8 GIANT SIZE CRAYONS/BOX. CRAYOLA 08W. NO SUBSTITUTE.	CASE/12 SETS	\$	27	\$

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02-10-062 CAT # Z 27 0F 124	MULTICULTURAL CRAYON SET 24 SKINTONE COLORS. STANDARD SIZE; 3-1/2"LONG; 1/2" DIAMETER; PLASTIC CASE. LAKESHORE PEOPLE COLOR LC360Z. NO SUBSTITUTE.	CASE/12 SETS	\$ 12	\$
02-10-063 CAT # Z 28 0F 124	MULTICULTURAL CRAYON SET 24 SKINTONE COLORS. JUMBO SIZE; MINIMUM 4-1/2" LONG & 1/2" DIAMETER; PLASTIC CASE. LAKESHORE PEOPLE COLOR LC363Z. NO SUBSTITUTE.	CASE/12 SETS	\$ 1	\$
02-15-010 CAT # Z 29 0F 124	MARKER SET - 8 COLOR BOLD: NON- TOXIC, WATER BASE, BROAD TIP, GOLDEN YELLOW, AZURE, PRIMROSE, TEAL, EMERAL, PLUM, RASPBERRY, COPPER. CRAYOLA. NO SUBSTITUTE.	DOZEN/ SET	\$ 27	\$
02-15-011 CAT # Z 30 0F 124	MARKER SET- 8 COLOR CLASSIC: NON- TOXIC, WATER-BASE, CONICAL TIP, RED, ORANGE, YELLOW, GREEN, BLUE, PURPLE, BLACK, BROWN. CRAYOLA NO. 7708. NO SUBSTITUTE.	DOZEN/ SET	\$ 138	\$
02-15-012 CAT # Z 31 0F 124	MARKER SET - 8 COLOR TROPICALS: NON-TOXIC, WATER-BASE, CONICAL TIP, PINK, PEACH, YELLOW, ORANGE, RED VIOLET, YELLOW GREEN, TURQUOISE, BLUE AND TAN. CRAYOLA 7716. NO SUBSTITUTE.	DOZEN/ SET	\$ 48	\$
02-15-013 CAT # Z 32 0F 124	MARKER SET - 8 COLOR BRIGHT: NON- TOXIC, WATER-BASE, BROAD TIP, BATTERY CHARGED BLUE, ELECTRIC LIME, GRAPHIC GREEN, HOT PINK, INFRA RED, LASER LEMON, ORANGE CIRCUIT AND ULTRA VIOLET. CRAYOLA. NO SUBSTITUTE.	DOZEN/ SET	\$ 39	\$
02-15-014 CAT # Z 33 0F 124	MARKER - BLACK CHISEL TIP: NON- TOXIC, PERMANENT. SANFORD 50801 OR DIXON REDIMARK. NO SUBSTITUTE.	BOX/12	\$ 37	\$
02-15-015 CAT # Z 34 0F 124	FINE LINE MARKER SET - 8 COLOR: RED, ORANGE, YELLOW, GREEN, BLUE, PURPLE, BROWN AND BLACK. UNSCENTED, NON-TOXIC, WATER-BASE. CRAYOLA 7709. NO SUBSTITUTE.	SET/8	\$ 668	\$
02-15-019 CAT # Z 35 0F 124	EXTRA FINE LINE PEN - BLACK: PERMANENT WATERPROOF, NON-TOXIC. SHARPIE 35001. NO SUBSTITUTE.	BOX/12	\$ 238	\$
02-15-020 CAT # Z 36 0F 124	FINE LINE PEN - BLACK: PERMANENT WATERPROOF, NON-TOXIC. SHARPIE 30001. NO SUBSTITUTE.	BOX/12	\$ 339	\$
02-15-021 CAT # Z 37 0F 124	FINE LINE PEN SET 4 COLOR: RED, GREEN, BLUE, BLACK, PERMANENT WATERPROOF, NON-TOXIC. SHARPIE 30074. NO SUBSTITUTE.	SET/4	\$ 77	\$
02-15-030 CAT # Z 38 0F 124	CHISEL-TIP PERMANENT MARKER - BLACK: NON-TOXIC, NO ODOR. FABER- EBERHARD 3000. NO SUBSTITUTE.	BOX/12	\$ 38	\$
02-15-035 CAT # Z 39 0F 124	FLUORESCENT MARKER SET 6 COLORS CONICAL TIP: NON-TOXIC. CRAYOLA 7748. NO SUBSTITUTE.	DOZEN/ SET	\$ 66	\$
02-15-040 CAT # Z 40 0F 124	MULTICULTURAL WASHABLE MARKER SET 8 SKIN-TONE COLORS: NON-TOXIC. CRAYOLA 7801. NO SUBSTITUTE.	DOZEN/ SET	\$ 55	\$

02-15-043 CAT # Z 41 0F 124	CHANGEABLE MARKER SET 8 COLORS: CRAYOLA 8105. NO SUBSTITUTE.	DOZEN/ SET	\$ 10	\$
02-16-010 CAT # Z 42 0F 124	CLASSPACK CONSTRUCTION PAPER CRAYONS: LARGE SIZE CRAYON (4"X7/16"); 160 CT; 8 COLORS; CARDBOARD BOXES. NO SUBSTITUTE.	BOX/ 160 CT	\$ 5	\$
02-16-015 CAT # Z 43 0F 124	CLASSPACK REGULAR SIZE CRAYONS - 16 COLORS: 13 REUSABLE DESKTOP BINS WITH 4 SETS OF 16 COLORS. 52 OF EACH COLOR. INCLUDES 2 SHARPENERS. CRAYOLA. NO SUBSTITUTE.	BOX/ 832 CT	\$ 4	\$
02-16-020 CAT # Z 44 0F 124	CLASSPACK OIL PASTELS: (3"X7/16"DIA.); 24 OF 10 COLORS WITH 48 BLACK AND WHITE. 336CT. HEXAGONAL SHAPE. CRAYOLA 52-4629. NO SUBSTITUTE.	BOX/ 336 CT	\$ 8	\$
02-16-025 CAT # Z 45 0F 124	CLASSPACK GEL FX MARKERS: 80CT. 10 MARKERS EACH OF 8 COLORS. INCLUDES EXTRA REPLACEMENT CAPS. CRAYOLA. NO SUBSTITUTE.	BOX/ 80 CT	\$ 5	\$
02-16-030 CAT # Z 46 0F 124	CLASSPACK MARKERS: CLASSIC COLORS. BROAD LINE. 256 CT. CRAYOLA. NO SUBSTITUTE.	BOX/ 256 CT	\$ 11	\$
02-16-035 CAT # Z 47 0F 124	CLASSPACK COLORED PENCILS: 240 CT. 12 COLORS AND 12 SHARPENERS. CRAYOLA. NO SUBSTITUTE.	BOX/ 240 CT	\$ 10	\$
02-16-040 CAT # Z 48 0F 124	CLASSPACK WATERCOLOR PENCILS: 240CT. 20 PENCILS EACH OF 12 ASSORTED COLORS. CRAYOLA. NO SUBSTITUTE.	BOX/ 240 CT	\$ 8	\$
02-20-001 CAT # Z 49 0F 124	SOFT LEAD DRAWING PENCIL: ROUND, STAMPED W/DEGREE. EBONY 6325 OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 11	\$
02-20-003 CAT # Z 50 0F 124	2 H DRAWING PENCIL: SEMI- HEX, STAMPED W/DEGREE. VENUS 880 OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 37	\$
02-20-005 CAT # Z 51 0F 124	2 B DRAWING PENCIL: SEMI- HEX, STAMPED W/DEGREE. DIXON METRIC 2 B OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 55	\$
02-20-010 CAT # Z 52 0F 124	6 B DRAWING PENCIL: SEMI- HEX, STAMPED W/DEGREE. DIXON ELDORADO 6 B OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 10	\$
02-20-011 CAT # Z 53 0F 124	COLORED PENCIL SET/24 PRE- SHARPENED: 3.3MM, NON-TOXIC. CRAYOLA 4024. NO SUBSTITUTE.	DOZEN	\$ 76	\$
02-20-012 CAT # Z 54 0F 124	LATEX-FREE SOFT PINK BEVELED ERASER 1-3/4" L X 1/2" W: "LATEX-FREE" MUST BE PRINTED ON PRODUCT AND PACKAGING. LEONARD, INC. OR IF APPROVED EQUAL SAMPLE REQUIRED.	BOX/36	\$ 77	\$
02-20-013 CAT # Z 55 0F 124	KNEADED ERASER - SMALL	DOZEN	\$ 13	\$

02-20-014 CAT # Z 56 0F 124	LATEX-FREE WHITE ERASER. SMUDGE- RESISTANT. CERTIFIED NON-TOXIC. PMA APPROVED. WHITE PEARL OR IF APPROVED EQUAL SAMPLE REQUIRED.	PACK/3	\$ 173	\$
02-20-030 CAT # Z 57 0F 124	INDIA INK 1 OZ. BOTTLE: BLACK W/DROPPER, WATERPROOF. SPEEDBALL. NO SUBSTITUTE.	DOZEN	\$ 11	\$
02-25-022 CAT # Z 58 0F 124	SCRATCH FOAM BOARD 9" X 12": INEXPENSIVE 'COFFEE CUP' SURFACE W/O ADHESIVE BACKING. SCRATCH ART # S C- F. NO SUBSTITUTE.	PKG/12 SHTS.	\$ 66	\$
02-25-040 CAT # Z 59 0F 124	LINOLEUM CUTTER HANDLE: ADJUSTABLE CHUCK HANDLE. SPEEDBALL NO. 4138. NO SUBSTITUTE.	EACH	\$ 30	\$
02-25-045 CAT # Z 60 0F 124	LATEX FREE RUBBER BRAYER 4": WITH PLASTIC HANDLE. TESTRITE ROLLRITE 44IB OR SPEEDBALL NO. 4117. NO SUBSTITUTE.	EACH	\$ 10	\$
02-25-060 CAT # Z 61 0F 124	NITRILE POWDER-FREE AMBIDEXTROUS DISPOSABLE GLOVES - SMALL; LATEX- FREE AND ALLERGEN-FREE. SAMPLE REQUIRED	BOX/100	\$ 7	\$
02-25-061 CAT # Z 62 0F 124	NITRILE POWDER-FREE AMBIDEXTROUS DISPOSABLE GLOVES - MEDIUM. LATEX- FREE AND ALLERGEN-FREE. SAMPLE REQUIRED	BOX/100	\$ 34	\$
02-30-001 CAT # Z 63 0F 124	COLORED ART CHALK: NON-TOXIC, ROUND, DUSTLESS, PRESSED, 2-3/4 X 7/16, 24 ASSORTED COLORS, LIFT-LID BOX. POSTER PASTELLO 1056-24 OR APPROVED EQUAL.	BOX/24	\$ 40	\$
02-30-003 CAT # Z 64 0F 124	PASTELLO - 24 COLOR: 2-1/8" X 1/4" SQUARE CHALK. NON-TOXIC. PASTELLO 1044. NO SUBSTITUTE.	CASE/12 SETS	\$ 6	\$
02-30-005 CAT # Z 65 0F 124	COMPRESSED CHARCOAL: 12 STICKS, NON-TOXIC, SQUARE SHAPE, FREE OF HARD SPOTS. CHAR-KOLE NO. 4115 S OR APPROVED EQUAL.	BOX/12	\$ 15	\$
02-30-010 CAT # Z 66 0F 124	CONTE CRAYONS MATCHBOX SET OF 4: ONE EACH OF BLACK B, WHITE 2B, SANGUINE, AND BISTRE. CONTE B20201-0049 OR IF APPROVED EQUAL SAMPLE REQUIRED.	SET OF 4	\$ 10	\$
02-35-001 CAT # Z 67 0F 124	MODELING CLAY: NON-HARDENING, NON-TOXIC, 1 LB. PKG. CONTAINING FOUR 1/4 LB. ASSORTED COLORS - RED, YELLOW, BLUE, GREEN. AMACO 8KW OR APPROVED EQUAL.	CTN/24 LBS.	\$ 45	\$
02-35-003 CAT # Z 68 0F 124	POTTERY TOOLS, STUDENT GRADE, 6-1/4" PLASTIC. SCHOOLMATE 6647 OR APPROVED EQUAL.	SET/7	\$ 44	\$
02-35-006 CAT # Z 69 0F 124	PLASTER TAPE 4" X 5 YDS: PREMIUM-GRADE GAUZE IMPREGNATED WITH PLASTER OF PARIS. NON-TOXIC. BLICK 33548 OR IF APPROVED EQUAL SAMPLE REQUIRED.	ROLL	\$ 50	\$
02-35-008 CAT # Z 70 0F 124	PLASTER WRAP 4" X 180": FABRIC IMPREGNATED W/PLASTER OF PARIS, NON-TOXIC. PARISCRAFT. NO SUBSTITUTE.	ROLL	\$ 127	\$
02-35-065 CAT # Z 71 0F 124	JUNIOR BAR CONES - 05: ORTON SRB05 OR APPROVED EQUAL.	BOX/50	\$ 5	\$

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02-35-066 CAT # Z 72 0F 124	JUNIOR BAR CONES - 06: ORTON SRB06 OR APPROVED EQUAL.	BOX/50	\$	4	\$	
02-40-007 CAT # Z 73 0F 124	WATER COLOR PAPER 18 X 24: FINE WHITE, HEAVY WEIGHT 140 LBS. BIENFANG 285-257. OR APPROVED EQUAL.	PKG/100 SHTS.	\$	31	\$	
02-40-008 CAT # Z 74 0F 124	BOGUS DRAWING PAPER 18 X 24: PREMIUM WEIGHT 80 LBS., LIGHT GRAY PAPER WITH EXTRA ROUGH SURFACE FOR CRAYONS, CHARCOAL AND TEMPERA.	PKG/250 SHTS.	\$	8	\$	
02-40-010 CAT # Z 75 0F 124	BRUSH MANILA DRAWING PAPER 12 X 18: HEAVYWEIGHT 60-64 LBS., HEAVY MANILA FOR GENERAL WORK W/PENCILS, CRAYONS, WATER COLORS, AND PENS. PACON 4212. OR APPROVED EQUAL.	CTN/4 REAMS	\$	9	\$	
02-40-015 CAT # Z 76 0F 124	BRUSH MANILA DRAWING PAPER 18 X 24: HEAVYWEIGHT 60-64 LBS., HEAVY MANILA FOR GENERAL WORK W/PENCILS, CRAYONS, WATER COLORS, AND PENS. PACON 4218. OR APPROVED EQUAL.	CTN/1 REAMS	\$	5	\$	
02-40-020 CAT # Z 77 0F 124	PLAIN KRAFT WRAPPING PAPER 48" WIDE 50 LBS. SAMPLE REQUIRED.	ROLL/ 1000 FT.	\$	1	\$	
02-40-023 CAT # Z 78 0F 124	ECONOMY CONSTRUCTION PAPER 9 X 12 ASSORTED COLORS: 50 SHEETS/PKG., 10 MINIMUM ASSORTED COLORS, MINUMUM 40 LBS. RIVERSIDE OR APPROVED EQUAL.	PKG/50 SHTS.	\$	20	\$	
02-40-024 CAT # Z 79 0F 124	ECONOMY CONSTRUCTION PAPER 9 X 12 ASSORTED COLORS: 500 SHEETS/PKG., 12 MINIMUM ASSORTED COLORS, MINUMUM 40 LBS. RIVERSIDE OR APPROVED EQUAL.	PKG/500 SHTS.	\$	44	\$	
02-40-025 CAT # Z 80 0F 124	ECONOMY CONSTRUCTION PAPER 12 X 18 ASSORTED COLORS: 500 SHEETS/PKG., 12 ASSORTED COLORS, MINUMUM 40 LBS. RIVERSIDE OR APPROVED EQUAL.	PKG/500 SHTS.	\$	34	\$	
02-40-030 CAT # Z 81 0F 124	ECONOMY CONSTRUCTION PAPER 18 X 24 ASSORTED COLORS: 500 SHEETS/PKG., 12 ASSORTED COLORS, MINUMUM 40 LBS. RIVERSIDE OR APPROVED EQUAL.	PKG/500 SHTS.	\$	12	\$	
02-40-058 CAT # Z 82 0F 124	PREMIUM CONSTRUCTION PAPER 12 X 18 ASSORTED COLORS: 76 LBS., FADE- RESISTANT, VAT DYED SULPHITE. TRU- RAY 00SC. NO SUBSTITUTE.	PKG/50 SHTS.	\$	51	\$	
02-40-060 CAT # Z 83 0F 124	FADE-RESISTANT COATED PAPER 12 X 18 ASSORTED COLORS: BEMISS-JASON FADELESS 5750. NO SUBSTITUTE.	PKG/60 SHTS.	\$	83	\$	
02-40-075 CAT # Z 84 0F 124	ART TISSUE PAPER 20 X 30 ASSORTED COLORS: 20 COLORS, 5 EACH. SPECTRA 58516. NO SUBSTITUTE.	PKG/100 SHTS.	\$	57	\$	
02-40-080 CAT # Z 85 0F 124	MULTICULTURAL CONSTRUCTION PAPER 9 X 12: 76 LBS., FIVE SKIN-TONE SHADES, SALMON, COPPER, BUTTERSCOTCH, BROWN, BLACK, RECYCLED FIBER. RIVERSIDE 3639 OR TRU-RAY 132431. NO SUBSTITUTE.	PKG/50 SHTS.	\$	20	\$	

02-40-081 CAT # Z 86 0F 124	MULTICULTURAL CONSTRUCTION PAPER 12 X 18: TWELVE SKIN-TONE SHADES, LAKESHORE PEOPLE COLORS LC383. NO SUBSTITUTE.	PKG/60 SHTS.	\$ 19	\$
02-40-085 CAT # Z 87 0F 124	PLAIN NEWSPRINT 18 X 24: 30-32 LB. BASIC. RIVERSIDE 3161R OR APPROVED EQUAL.	CTN/4 REAMS	\$ 21	\$
02-40-160 CAT # Z 88 0F 124	DECORATIVE PAPER - AROUND THE WORLD PAPER COLLECTION: TWO 8-1/2" X 11" SHEETS EACH OF 48 DESIGNS. MULTITUDE OF ETHNIC AND TRADITIONAL CRAFTS. ROYLCO C11262-1140M. NO SUBSTITUTE.	EACH/96 SHTS.	\$ 20	\$
02-45-005 CAT # Z 89 0F 124	NEWSBOARD (CHIPBOARD) 12 X 18 X .050: STURDY GRAY CARDBOARD 50 LBS. SAMPLE REQUIRED.	PKG/24 SHTS.	\$ 101	\$
02-45-015 CAT # Z 90 0F 124	STUDIO BRISTOL BOARD 22 X 28: 120 LBS., MIN. 3 PLY, WHITE VELLUM FINISH. SAMPLE REQUIRED.	PKG/25 SHTS.	\$ 44	\$
02-45-020 CAT # Z 91 0F 124	RAILROAD BOARD 22 X 28 X .055: 6-PLY, WHITE. RIVERSIDE 54256 R OR APPROVED EQUAL.	PKG/10 SHTS.	\$ 13	\$
02-45-030 CAT # Z 92 0F 124	MANILA OAKTAG 9 X 12 MEDIUM WEIGHT. 125LBS. RIVERSIDE 4104R OR APPROVED EQUAL	PKG/100 SHTS.	\$ 23	\$
02-45-031 CAT # Z 93 0F 124	MANILA OAKTAG 12 X 18 HEAVY WEIGHT 150 LBS. RIVERSIDE OR APPROVED EQUAL	PKG/100 SHTS.	\$ 31	\$
02-45-032 CAT # Z 94 0F 124	MANILA OAKTAG 18 X 24 HEAVY WEIGHT. 150LBS. RIVERSIDE OR APPROVED EQUAL	PKG/100 SHTS.	\$ 26	\$
02-45-034 CAT # Z 95 0F 124	OAKTAG 9 X 12 ASSORTED COLORS: MEDIUM WEIGHT W/EXCELLENT FOLDING QUALITY FOR CONSTRUCTION WORK. PKG/100. SAMPLE REQUIRED .	PKG/100 SHTS.	\$ 31	\$
02-45-035 CAT # Z 96 0F 124	OAKTAG 12 X 18 ASSORTED COLORS: MEDIUM WEIGHT W/EXCELLENT FOLDING QUALITY FOR CONSTRUCTION WORK. PKG/100. SAMPLE REQUIRED .	PKG/100 SHTS.	\$ 76	\$
02-48-006 CAT # Z 97 0F 124	5 INCH BLUNT-TIP SCISSORS: STAINLESS STEEL, AMBIDEXTROUS PLASTIC HANDLES. FISKARS FOR KIDS. NO SUBSTITUTE.	12 PACK	\$ 31	\$
02-48-009 CAT # Z 98 0F 124	5 INCH SHARP POINT SCISSORS: STAINLESS STEEL, AMBIDEXTROUS PLASTIC HANDLES. FISKARS FOR KIDS. NO SUBSTITUTE.	12 PACK	\$ 29	\$
02-48-011 CAT # Z 99 0F 124	8 INCH SHARP SCISSORS: STAINLESS STEEL, AMBIDEXTROUS PLASTIC HANDLES. FISKARS OR IF APPROVED EQUAL SAMPLE REQUIRED.	EACH	\$ 124	\$
02-48-020 CAT # Z 100 0F 124	CONICAL SHAPED PENCIL SHARPENER: STEEL BLADE, EASY-TO-CLEAN, TRAVEL SIZE. PRISMACOLOR B21422-1000 OR IF APPROVED EQUAL SAMPLE REQUIRED.	DOZEN	\$ 9	\$
02-48-023 CAT # Z 101 0F 124	ELECTRIC PENCIL SHARPENER WITH AUTO SHUT-OFF: X-ACTO TEACHER PRO B21417-1002. NO SUBSTITUTE.	EACH	\$ 4	\$

02-50-005 CAT # Z 102 0F 124	LIQUID GLUE ROLL-ON - 1.70 FLUID OZ. WITH SPONGE TIP: NON-TOXIC, NON- FLAMMABLE, ITOYA O'GLUE S112B. NO SUBSTITUTE.	DOZEN	\$ 7	\$
02-50-016 CAT # Z 103 0F 124	GLUE STICK .2830 OZ.: NON-TOXIC, ODORLESS, WASHABLE, WIDE BASE. CRAYOLA 1228. NO SUBSTITUTE.	DOZEN	\$ 385	\$
02-50-018 CAT # Z 104 0F 124	WHITE GLUE 4 OZ.: NON-TOXIC, PLASTIC SQUEEZE BOTTLE, NON- REMOVABLE CAP. ELMERS 372. NO SUBSTITUTE.	DOZEN	\$ 78	\$
02-50-020 CAT # Z 105 0F 124	WHITE GLUE 8 OZ.: NON-TOXIC, PLASTIC SQUEEZE BOTTLE, NON- REMOVABLE CAP. ELMERS 379. NO SUBSTITUTE.	DOZEN	\$ 47	\$
02-50-025 CAT # Z 106 0F 124	WHITE GLUE: NON-TOXIC. ELMERS 395. NO SUBSTITUTE.	GALLON	\$ 39	\$
02-50-028 CAT # Z 107 0F 124	TACKY GLUE 40Z.: NON-TOXIC, PLASTIC SQUEEZE BOTTLE, NON-REMOVABLE CAP. ALEENE'S 8-2 NO SUBSTITUTE.	DOZEN	\$ 17	\$
02-50-040 CAT # Z 108 0F 124	MASKING TAPE 3/4 INCH X 60 YARDS.: 3M NO. 232. NO SUBSTITUTE.	DOZEN	\$ 30	\$
02-50-050 CAT # Z 109 0F 124	WALL MOUNTING TABS PRE-CUT 1/2" X 3/4": 3M. NO SUBSTITUTE.	PKG/480	\$ 20	\$
02-50-060 CAT # Z 110 0F 124	GLUE GUN: DUAL TEMPERATURE. 60W WITH ON/OFF SWITCH; 250 DEGREE F AND 380 DEGREE F. FULL-SIZE. FLIP- DOWN STAND. SUREBONDER DT270. NO SUBSTITUTE.	EACH	\$ 14	\$
02-50-061 CAT # Z 111 0F 124	4" ALL TEMPERATURE CLEAR GLUE STICKS, 7/16" DIAMETER FOR ABOVE GLUE GUNS: 5LB. BOX. MUST FIT THE ABOVE SUREBONDER GUN (ITEM#: 02-50-060)	BOX/5LB	\$ 2	\$
02-50-062 CAT # Z 112 0F 124	10" ALL TEMPERATURE CLEAR GLUE STICKS, 7/16" DIAMETER FOR ABOVE GLUE GUNS: 5LB. BOX. MUST FIT THE ABOVE SUREBONDER DT270 GUN (ITEM#: 02-50-060)	BOX/5LB	\$ 8	\$
02-50-064 CAT # Z 113 0F 124	10" ALL TEMPERATURE CLEAR GLUE STICKS, 7/16" DIAMETER FOR ABOVE GLUE GUNS: 1LB BOX. MUST FIT THE ABOVE SUREBONDER DT270 GUN (ITEM#: 02-50-060)	BOX/1LB	\$ 10	\$
02-60-009 CAT # Z 114 0F 124	WIDE-NOTCHED (NOT SLIT) CARDBOARD WEAVING LOOMS 6-1/2" X 13". BEMISS-JASON 0008-0. NO SUBSTITUTE.	PKG/12	\$ 14	\$
02-60-010 CAT # Z 115 0F 124	FELT SHEETS 9 X 12 ASSORTED COLORS: NON-FLAMMABLE POLYESTER. FELTERS OR IF APPROVED EQUAL SAMPLE REQUIRED.	PKG/12 SHTS.	\$ 30	\$
02-60-021 CAT # Z 116 0F 124	PLASTIC SEWING NEEDLES 3-INCH LONG: LARGE-EYE, BLUNT TIP. BEMISS - JASON 00830 OR APPROVED EQUAL.	PKG/12	\$ 20	\$
02-60-022 CAT # Z 117 0F 124	PLASTIC SEWING NEEDLES 6-INCH LONG: LARGE-EYE. BLUNT TIP. ROYLCO 7500154 OR APPROVED EQUAL.	PKG/12	\$ 38	\$

02-60-025 CAT # Z 118 0F 124	WOOD SCRAPS 25 LBS. ASSORTMENT HARDWOOD SHAPES & BLOCKS: BITS O' WOOD 25 LBS. OR APPROVED EQUAL.	BOX/ 25 LBS	\$ 23	\$
02-60-026 CAT # Z 119 0F 124	NATURAL REGULAR CRAFTSTICKS 3/8" X 4-3/4": NATURAL SMOOTH WOOD. DELUXE.	BOX/1000	\$ 15	\$
02-60-027 CAT # Z 120 0F 124	NATURAL JUMBO CRAFTSTICKS 3/4" X 6": NATURAL SMOOTH WOOD. DELUXE.	BOX/500	\$ 15	\$
02-60-028 CAT # Z 121 0F 124	COLORED CRAFTSTICKS - REGULAR: 3/8" X 4-1/2". SMOOTH WOOD. DELUXE.	BOX/1000	\$ 3	\$
02-60-029 CAT # Z 122 0F 124	COLORED CRAFTSTICKS - JUMBO: 3/8" X 6". SMOOTH WOOD. DELUXE.	BOX/500	\$ 5	\$
02-60-035 CAT # Z 123 0F 124	ASSORTED 12" PIPE CLEANERS COLOR: CHENILLE KRAFT 7112-01 OR APPROVED EQUAL.	PKG/100	\$ 130	\$
02-60-040 CAT # Z 124 0F 124	SWING ARM LAMP: STEEL HOODED 38" SWING ARM LAMP WITH METAL CLAMP FOR MOUNTING. 120V. 60HZ. AFFORDABLE PRODUCT 55109 OR APPROVED EQUAL.	EACH	\$ 10	\$

The use of a company or brand name, except with software, in the specifications is intended solely for the purpose of describing a standard of quality, functional features and performance standards required and is not intended to limit or restrict competition. The bidder offering a product which they deem equal to the brand and model specified in the solicitation provided that the brand name specified is not followed by the words "no substitutions", **shall indicate so on the Bid form** and submit with their bid the manufacturers specifications/descriptive literature for the product they are offering. **Failure to submit manufacturers specifications/descriptive literature with bids may be cause for bid rejection.**

IMPORTANT: Bid awards will be made as indicated by category total (A, B, C, D, E, F, G, H, I, J, K, L, M, N, O) or category Z by line item to the lowest responsive and responsible bidder. If bidding on a particular category (except for category Z), all items within that category must be bid on.

Name:	Title:	E	E-mail	
Company:	Telephone:	F	eax:	
Address:	City:	State:	Zip:	